

## Minutes of the Special Meeting of the Corporation held on Saturday 25 November 2023 at 9.00am in the Conference Hall at Bishop Burton College

Corporation Members	Appointed as	Chair/Vice	Apologies
Ian Sackree	External Governor	<b>Chair</b>	
Angela Moran	External Governor	<b>Vice Chair</b>	
Rebecca Brassington	Staff Elect		Apologies/Absent
Susan Hamer	External Governor		
Jim Harris	External Governor		
John Hurst	External Governor		
Sharon Kirby	Staff Elect		
Bill Meredith	Ex-Officio		
Adam Milner	External Governor		
Emma Milson	External Governor		
Sheine Peart	External Governor		Apologies/Absent
Peter Phythian	External Governor		
Martyn Thomas	External Governor		Apologies/Absent
Gray Towse	External Governor		
Ian Watson	External Governor		

*Member Vacancy*

*Student Elect*

*Member Vacancy*

*Student Elect*

### In Attendance

Kate Calvert	Deputy Principal HR & Organisational Services	(DPHROS)
Stephen Kelly	Chief Financial Officer	(CFO)
Kirsti Lord	Deputy Chief Executive and Deputy Principal	(DPCEO)
Sallyanne Pearson	Director of Governance	(DG)

<b>23.22</b>	<b>Welcome and Apologies for Absence</b>	
(a)	Welcome The Chair opened the Special Meeting; noting it had been convened, as part the Corporation's Strategic Sprint, to consider and appoint (if appropriate) the two Student Governors and one Co-Opted Governor.	
(b)	To <b>receive</b> apologies for absence Apologies for absence were received, with consent, from Rebecca Brassington, Sheine Peart and Martyn Thomas.	
<b>23.23</b>	<b>Declarations of Interest</b>	
(a)	To <b>consider</b> and <b>declare</b> , as required, amendments to the Register of Interests and Conflicts of Interest The Chair requested that any declarations or conflicts of interest should be declared. None were raised.	
(b)	Items to be raised as part of the day's business Emma Milson: noted that she knew Antoni Simpson through participation at an organisation in which she was involved but it was confirmed that there was no connection between them. Emma Milson remained for the business of the Meeting.	

23.24	<b>Appointments to the Corporation</b>	
	Reference was made to the "Appointments to the Corporation", paper circulated as part of the Agenda Pack.	
(a)	To <b>consider</b> and <b>approve</b> the appointment of the following Student Governors to the Corporation: Maxwell Robson (Maxwell) and Antoni Simpson (Antoni)	
	<p>The Chair explained that the Special Meeting had been convened with a view to expediting the approval of the Student Governors to the Corporation and the Curriculum and Quality Enhancement Committee pending their satisfactory completion of all pre-appointment checks.</p> <p>The DG reported that she had invited both Maxwell and Antoni to meet with her the previous day; noting that Antoni had unfortunately not been able to attend. The DG confirmed that she had met with Max and talked through the pre-appointment documents before asking that he take these away to review and complete. The importance of signposting training to both of the Student Governors, to support them in their role, was noted by the DG.</p> <p>The Corporation <b>APPROVED</b> the appointment of Max and Antoni as Student Governors and their appointment to the Curriculum and Quality Enhancement Committee, pending satisfactory completion of all pre-appointment checks.</p>	
(b)	To <b>consider</b> and <b>approve</b> the appointment of David Richardson as a Co-opted Member to the Finance and Resources Committee	
	<p>The Chair reported that representatives of the Governance and Search Committee had met and interviewed David Richardson. It was explained that at the time of interviewing candidate – the pre-appointment checks for Sheine Peart had only just been satisfied meaning the last vacancy on the Corporation had been occupied. A Co-Opted role to the Finance and Resources Committee had therefore been offered to the candidate, based on the consideration of both the Corporation's existing skills/experience composition and that of the candidate.</p> <p>Disappointment from the candidate, in not having been informed that there were no remaining vacancies on Corporation before the interview, was noted. It was explained however that the candidate was keen to be involved with the College and the role of a Co-Opted Governor.</p> <p>The Chair clarified that the candidate was aware that an appointment as a Co-Opted Governor did not automatically guarantee an appointment to the Corporation when the next vacancy arose; noting recruitment would be considered on a skills and experience basis at that point in time.</p> <p>The Corporation <b>APPROVED</b> the appointment of David Richardson as a Co-Opted Governor to the Finance and Resources Committee pending satisfactory completion of all pre-appointment checks.</p> <p>The Corporation <b>RESOLVED</b> that delegated authority be assigned to the Chair of the Corporation and the DG to commence Maxwell Robson, Antoni Simpson and David Richardson's Terms of Office upon satisfactory completion of pre-appointment checks.</p>	

There being no further business, the meeting closed at 9.15am

Chair \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_